

City of Derby

Board of Aldermen / Alderwomen

First Ward

Barbara L. DeGennaro
Thomas J. Donofrio
Bev Moran

Second Ward

Joseph L. DiMartino
Evelyn Browning
Ronald M. Sill

Third Ward

Jim DiMartino
Robert Hyder
Charles Sampson

Board of Aldermen/Alderwomen Meeting Minutes

Derby City Hall

1 Elizabeth Street, Derby, CT

October 10, 2019

1. Call to Order.

Mayor Dziekan called the meeting to order at 7:00 PM.

2. Pledge of Allegiance.

Mayor Dziekan led the Pledge of Allegiance.

3. Roll Call

The Board of Aldermen / Alderwomen members present were Barbara DeGennaro, Thomas Donofrio, Bev Moran, Joseph DiMartino, Evelyn Browning, Ronald Sill, Jim DiMartino, Robert Hyder and Charles Sampson.

4. Adoption of the Agenda

Mr. Sampson motioned to add items 9.4 DiFillipo Field Usage, 9.4 Payden Field House Fire Alarm Contract and 9.5 Payden Field House Burglar Alarm Contract. Mr. Sill seconded and the motion carried.

5. Public Portion

Mr. Hawks spoke regarding the fire school and asked the Board to approve the resolution.

Joann of 13 Chatfield Street spoke to the Board about weeds, a dumpster and port-o-potty that are along her property line. She also advised them of a large pothole on her street. Mr. Donofrio asked if she had contacted Public Works. She said she did not. She saw that there was public portion on the agenda so she came to the meeting.

Mr. Garofalo spoke about item 9.3. He does not agree with this course of action and said not only did this not go out to bid but the tax collector should have had input.

Mr. DiCenso spoke regarding item 9.3. He does not feel it is right for an elected official to be telling people it's ok to not pay your taxes. He feels that is sending the wrong message to people. Mr. DiCenso is in favor of the tax lien.

6. Department Head Reports

6.1. Finance Director

Mr. Coppola has the board to support the hiring of a bookkeeper and to not delay this item.

6.2. Police Department

The new K9 is now in service.

6.3. Fire Marshal

Mr. Hawks said they are meeting with Big Y on Tuesday for the final CO.

Ms. DeGennaro asked if Johnson Control was in contact with him and the building official. Mr. Sarmiento said yes.

6.4. Fire Department

Nothing was discussed.

6.5. Office of Emergency Management

Nothing was discussed.

6.6. Storm Ambulance Corps

Nothing was discussed.

6.7. Board of Education

Nothing was discussed.

6.8. Public Works

Mr. Donofrio asked about status of a website ticket from August. Mr. Armeno stated he'd look into it.

6.9. Water Pollution Control Authority

Nothing was discussed.

6.10. Building Department

Mr. Donofrio asked about a website ticket regarding 34 Bank Street. Mr. Sarmiento state they are working on it.

6.11. Facilities Inspector

Nothing was discussed.

6.12. Parking Division

Nothing was discussed.

6.13. Revolving Loan Fund

Nothing was discussed.

6.14. Chief of Staff

Nothing was discussed.

6.15. Economic Development Liaison

Nothing was discussed.

6.16. Treasurer

Nothing was discussed.

6.17. Corporation Counsel – Including Planning and Zoning, Labor Counsel, and Outside Counsel

Attorney Marino state that the foreclosure update was not submitted do to the vote for the tax liens on the agenda tonight. Should that fail, he will provide an update.

6.18. Cultural Commission

Ms. DeGennaro asked again for financials. The Commission is not clear on what Ms. DeGennaro is asking for. Ms. DeGennaro said it should include all the money that comes into the Commission and everything the Commission spends the funds on.

6.19. Website Report of tickets for the month

Nothing was discussed.

6.20. Athletic Complex Building Committee

6.21. Field House and Baseball Field Building Committee

They are finalizing the fields and the ribbon cutting ceremony with Ms. Payden will be held on Saturday.

6.22. Infrastructure Committee

6.22.1. Johnson Control Project Update

Nothing was discussed.

6.23. Derby Senior Center
Nothing was discussed.

7. Administrative & Appointments

7.1. Approval of Minutes

7.1.1. Move to approve minutes from Regular Meeting – September 12, 2019

Motioned to approve by Mr. Sill and seconded by Mr. Sampson and the motion carried.

7.1.2. Move to approve minutes from Special Meeting – September 26, 2019

Motioned to approve by Mr. Joe DiMartino, seconded by Mr. Sampson and the motion carried.

7.2. Move to approve tax refunds in the amount of \$6,013.91 dated October 4, 2019.

Motioned by Mr. Sampson, seconded Mr. Sampson and the motion carried.

7.3. Appointments to Boards and Commissions

7.3.1.No items this month.

8. Committee Reports

8.1. Blight Committee

8.1.1.No Action Items this Month.

8.2. Community Relations

8.2.1. Move to adopt a resolution entitled “Resolution Supporting the Valley Fire Chiefs Regional Training School”.

Motioned by Mr. Sill, seconded by Mr. Sampson and the motion carried.

RESOLUTION

SUPPORTING THE VALLEY FIRE CHIEFS REGIONAL TRAINING SCHOOL

WHEREAS, fire training for our volunteer fire fighters is necessary for them to safely and properly respond to calls under all conditions in order to protect members of the public experiencing danger, distress and tragedy; and

WHEREAS, the Valley Fire Chiefs Regional Training School is a worthy, necessary and important investment for the safety of the residents of the City of Derby and for the safety of the public living in the entire southwestern Connecticut region; and

WHEREAS, the establishment of a permanent location for the Valley Fire Chiefs Regional Training School is necessary to provide professional, technical, affordable, convenient and varied courses for our volunteer fire fighters; and

WHEREAS, a fire training school is necessary to maintain, train and draw new volunteers to not only protect the public but to keep the essential service of volunteer fire fighting in place for the City of Derby and the entire southwestern Connecticut region; and

WHEREAS, the State of Connecticut has invested over two million dollars for the purchase of land, geologic and soil testing and architectural renderings for a new Valley Fire Chiefs Regional Training School in Beacon Falls; and

WHEREAS, the bid process for construction of the School has been completed for a second time; and

WHEREAS, funding for the School is required through approval by the State of Connecticut Bonding Commission.

NOW, THEREFORE, BE IT RESOLVED, that the Derby Board of Aldermen/Alderwomen supports the construction and permanent establishment of the Valley Fire Chiefs Regional Training School at the proposed location in the Town of Beacon Falls in order to ensure the proper emergency response training for our volunteer fire fighters to protect the public safety for not only the people of the City of Derby but for the entire southwestern Connecticut region.

BE IT FURTHER RESOLVED, that the Derby Board of Aldermen/Alderwomen support the placing of the funding for the School on the next State of Connecticut Bond Commission’s agenda and recommends that the Bonding Commission approve the funding as

soon as possible so that the Valley Fire Chiefs Regional Training School may be permanently located in the Town of Beacon Falls in the immediate future.

Dated at Derby, Connecticut and adopted by the Derby Board of Aldermen/Alderwomen on this tenth day of October, 2019.

BY:

Richard Dziekan
Mayor

ATTEST:

Marc J. Garofalo, MPA, CCTC
Town/City Clerk

8.2.2. Move to authorize an appraisal of the City owned Parcel 12-5 3 on the Derby Assessor's Map located on Roosevelt Drive.

Motioned by Mr. Sill, seconded by Mr. Joe DiMartino and the motion carried.

8.2.3. Move to approve the decommissioning and disposal of ten obsolete desktop computers at the Derby Public Library pursuant letter dated August 23, 2019.

Motioned by Mr. Sill and seconded by Mr. Sampson and the motion carried.

8.3. Operations and Procedures

8.3.1. Move to adopt Burglar and Fire Alarm Procedure for the Joseph Payden Field House.

Motioned by Ms. DeGennaro, seconded by Mr. Sampson and the motion carried.



CITY of DERBY
JR PAYDEN FIELD HOUSE
BURGLAR/FIRE ALARM PROCEDURE

In case of an alarm at the Payden Field House, the following personnel are responsible to answer the call from the monitoring company and respond to the field house as necessary.

1. Calls to key holders will be as follows:

First Key Holder: Name _____

Phone # Cell _____ Other # _____

Second Key Holder: Name _____

Phone # Cell _____ Other # _____

Third Key Holder: Name _____

Phone # Cell _____ Other # _____

2. The key holder will respond to the Field House to meet with the proper authorities when requested.
3. The key holder should have appropriate identification with them.
4. The key holder must know the code to shut off the alarm once they arrive.
5. The key holder shall know the passcode for the alarm company. This code is to remain confidential except for the official personnel in charge of the facility and key holders.
6. The key holder shall accompany the officer when requested to do so.
7. Once the building is secure, the key holder will reset the alarm.
8. The key holder should notify any and all personnel responsible for the specific section of concern in regard to the alarm.

Burglar Alarm: Nationwide Digital Monitoring Co. 1-800-221-0826

Fire Alarm: JAC Technologies 203-397-1344

8.4. Road Bond Project

8.4.1. No action items.

9. New Business

9.1. Lower Caroline Street Parking Lot – Discussion and possible action on a resolution regarding overflow parking.

Mr. Sampson motioned to approve the resolution related to the application for development that will be presented to the Planning & Zoning Commission next week. Mr. Sill Seconded. Ms. DeGennaro opposed. The motion carried.

9.2. Contract with Robert Half Management Resources – Discussion and possible action.

The Board discussed the sample contract that we provided. They would like an actual contract presented to

Operations and Procedures.

Mr. Accavallo urged the Board to take action on this quickly as the City made promises to OPM that need to be kept or their bond rating could be readdressed.

Mr. Sampson motioned for Robert Half Management Resources to present a contract with rate options to the Operations & Procedures Committee at their next meeting. Mr. Joe DiMartino seconded and the motion carried.

9.3. Sale of Tax Lien – Discussion and possible action on agreement for the assignment of certain real property tax liens of the City of Derby. *Attached*

Motioned to approve the sale of certain real property tax liens of the City of Derby by Mr. Sampson and seconded by Mr. Joe DiMartino.

Mr. Sampson amended his motion: Motion to approve the assignment of real estate taxes to Tower DB IX Trust 2019-1 in accordance with an agreement for the assignment of certain real property tax liens of the City of Derby, except that all accounts where only the 2018 grand list taxes are in arrears shall be excluded from the agreement and not assigned to Tower DB IX Trust 2019-1. Mr. Sill seconded.

Roll call vote was taken:

Barbara L. DeGennaro - NO

Joseph L. DiMartino - YES

Jim DiMartino - YES

Thomas J. Donofrio - NO

Evelyn Browning - YES

Robert Hyder - YES

Bev Moran - NO

Ronald M. Sill - YES

Charles Sampson - YES

The motion carried.

9.4. DeFilippo Football Field and Track Usage

Mr. Sampson motioned to accept the Athletic Complex Building Committee's recommendation that the football field and track be used by the general public from sunrise to sunset provided there is no city organized event taking place. Mr. Oliwa seconded and the motion carried.

9.5. Fire Alarm Contract at the JR Payden Fieldhouse

Mr. Sampson motioned to approve the contract with JAC Technologies for \$44/per month. Mr. Oliwa seconded and the motion carried.



Proposed to Dan		Date 8/1/2019
Site Address 45 Chatfield Street Derby, Ct 06418	Billing Address If different 1 Elizabeth St Derby, CT 06418	
Phone 203-736-6976 (203) 736-1496	Fax (203)-736-8880	
Job name JR Payden Fieldhouse	Email dand@ecincorporated	abaklik@derbyct.gov

MONITORING PROPOSAL

We hereby submit specifications and estimates for:

Provide 24hr. Central Station Monitoring of the Building Fire Alarm System
\$ 44.00 Monthly

SIGN & FAX TO PROCEED
 F: 203-397-1364

Andrew Baklik 8/6/19 Andrew Baklik
 Signature and Date Print Name

REQUIRED INFORMATION:

Name	Phone Number	Phone Type (i.e Cell, Etc..)
Ed Armeno	203-823-XXXX	Cell
Rich Dziekan	203-410-XXXX	Cell
Andrew Baklik	203-305-XXXX	Cell
Carlo Sarmiento	203-449-XXXX	Cell

Are Phone lines in and active? Yes No

If no, date lines be in and active?

Primary Site Phone Line#: _____ Secondary Site Phone Line#: _____

Payment to be made as follows:

Paid on an annual basis. Amount proposed to be paid on or before service date.

Acceptance of Proposal The above prices, specifications and conditions are satisfactory and are hereby accepted, You are authorized to do work as specified. Payment will be made as stated above.

Requirements: JAC Technologies, Inc. requires that facility being proposed confirm that location will have functioning and active phone lines in place for work to commence. A travel fee will be charged if work cannot commence because of said requirement. Payment terms need to be current for work to proceed.

Proposal may be withdrawn if not accepted within 30 days of date above.

9.6. Burglar Alarm Contract at the JR Payden Fieldhouse

Mr. Sampson motioned to approve the contract with Nationwide Digital Monition Company. Mr. Sill seconded. Monthly pricing was not agreed upon. Mr. Sampson and Mr. Sill withdrew their motions. Mr. Sampson motioned to table.

10. Old Business

10.1. No action items.

11. Executive Session –

11.1. No action items.

**12. Regular Session Action from Executive Session
No Action Items from Executive Session**

13. Adjournment

13.1. Mr. Sill motioned to adjourn at 8:37 PM, Ms. Moran seconded and the motion carried.

Respectfully submitted,

Terri Kuskowski

These minutes are subject to the Board's approval at their next scheduled meeting.